Marysville Joint Unified School District



COVID-19 Prevention Program (CPP)

An Addendum to the Injury and Illness Program

In accordance with TITLE 8, DIVISION 1, CHAPTER 4, Subchapter 7. General Industry Safety Orders Section 3205, COVID-19 Prevention

January 29, 2021

COVID-19 Prevention Program (CPP) Marysville Joint Unified School District 1919 B Street Marysville, CA 95961

This CPP is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace.

Date: January 29, 2021

Authority and Responsibility

Superintendent, Gary Cena, and his designees, have overall authority and responsibility for implementing the provisions of this CPP in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand.

All employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment. All visitors are to adhere to the same safety protocols as staff and students.

Identification and Evaluation of COVID-19 Hazards

We will implement the following in our workplace:

- Conduct workplace-specific evaluations using the Appendix A: Identification of COVID-19 Hazards form.
- Evaluate employees' potential workplace exposures to all persons at, or who may enter, our workplace.
- Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls.
- Conduct periodic inspections using the **Appendix B: COVID-19 Inspections form** as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with our COVID-19 policies and procedures.
- Follow specific guidance described throughout the MJUSD 2020-21 Pandemic School Reopening Plan (insert link)

Employee participation

Employees and their authorized employees' representatives are encouraged to report COVID-19 hazards to the appropriate supervisor and participate in the identification and evaluation of COVID-19 hazards by completing the Identification of COVID-19 Hazards form which is Appendix A of this document. The completed form should be submitted to the employee's site administrator or supervisor.

Employee screening

Upon entry to any MJUSD site, students, employees and visitors will be expected to participate in Active Screening immediately. Active Screening is a symptoms & temperature check by a MJUSD screening designee.

Staff—Entering Campuses or other worksites

- Staff will perform a daily self-check before coming to work.
 - Do not come to work if you are feeling sick or if you have a temperature at or above 100.4 degrees.
 - For those with "Positive Screening Symptoms"

• Positive screening symptoms are: a temperature of 100.4 F or greater or a "yes" to COVID-19 symptoms.

• Persons being screened will be asked to scan a new and separate QR code (this QR code is for positive symptoms only) this survey will state that they cannot attest to being symptom free.

■ For those answering "no" to Screening Symptoms- the MJUSD designated screener will issue the person being screened a color coded wristband, which indicates that the person is cleared to be on premises for the day. Those without symptoms will scan the contact tracing QR Code/ MJUSD Contact Tracing Check-in/Out Form to check in when they arrive and check out when they leave for the day.

■ Between each screening, the MJUSD designated screener will use hand sanitizer and/or change to clean gloves between screening individuals; they will sanitize the touchless thermometer between screenings.

Click here for <u>MJUSD Active Screening Protocol</u>

Correction of COVID-19 Hazards

The District has implemented policies and/or procedures for correcting unsafe or unhealthy conditions, work practices, policies and procedures in a timely manner based on the severity of the hazard.

Unsafe or unhealthy work conditions, practices or procedures will be documented on the COVID-19 Inspections form which is completed daily at each school site and other sites of the district.

Control of COVID-19 Hazards

Physical Distancing

All employees and visitors will be separated from other persons by at least six feet (except where it can be demonstrated that six feet of separation is not possible, and except for momentary exposure while persons are in movement)

Methods of physical distancing include:

- Telework or other remote work arrangements, where feasible;
- Reducing the number of persons in an area at one time, including visitors;
- Visual cues such as signs and floor markings to indicate where employees and others should be located or their direction and path of travel;
- Staggered arrival, departure, work, and break times;
- Adjusted work processes or procedures, to allow greater distance between employees.

When it is not possible to maintain a distance of at least six feet, individuals shall be as far apart as possible.

Please refer to the <u>MJUSD 2020-21 Pandemic School Reopening Plan</u>, Maintaining Healthy Environments, Implementing Physical Distancing Inside and Outside the Classroom, pages 15-16, Nutrition Services pages 10-11, Transportation Services pages 11-12, Physical Education and Youth Sports pages 17-18.

Face Coverings

The District will:

- Comply with all public health orders regarding face coverings
- Provide face coverings to all employees as needed
- Ensure they are worn by employees over the nose and mouth when;
 - \circ indoors,

- $\circ \quad$ when outdoors and less than six feet away from another person,
- \circ and where required by orders from the CDPH or local health department.
- Ensure face coverings are clean and undamaged.
- Ensure face shields are not used as a replacement for face coverings, except for authorized medical exemptions. Otherwise, they may be worn together for additional protection.
- The following are exceptions to the face coverings requirement:
 - 1. When an employee is alone in a room.
 - 2. While eating and drinking at the workplace, provided employees are at least six feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible.
 - 3. Employees wearing respiratory protection in accordance with section 5144 or other title 8 safety orders.
 - 4. Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person.
 - 5. Specific tasks which cannot feasibly be performed with a face covering. This exception is limited to the time period in which such tasks are actually being performed, and the unmasked employee shall be at least six feet away from all other persons unless unmasked employees are tested at least twice weekly for COVID-19.

NOTE: CDPH has issued guidance for employers that identifies examples when wearing a face covering is likely not feasible.

(A) Employees exempted from wearing face coverings due to a medical condition, mental health condition, or disability shall wear an effective non-restrictive alternative, such as a face shield with a drape on the bottom, if their condition or disability permits it.

(B) Any employee not wearing a face covering, face shield with a drape or other effective alternative, or respiratory protection, for any reason, shall be at least six feet apart from all other persons unless the unmasked employee is tested at least twice weekly for COVID-19. COVID-19 testing cannot be used as an alternative to face coverings when face coverings are otherwise required.

(C) The District will not prevent any employee from wearing a face covering when required, unless it would create a safety hazard, such as interfering with the safe operation of equipment.

(D) The District will implement the following measures to communicate to non-employees the face coverings requirements on their premises by the use of prominent signage at site entrances and will be reminded during screening for symptoms.

(E) The District has developed COVID-19 policies and procedures to minimize employee exposure to COVID-19 hazards originating from any person not wearing a face covering, including a member of the public. The policies are the same for the public as they are for MJUSD staff.

Please refer to the <u>MJUSD 2020-21 Pandemic Reopening Plan</u>, Promoting Behaviors that Reduce Spread, pages 6 - 7.

Engineering controls

- Please refer to the <u>MJUSD 2020-21 Pandemic Reopening Plan</u>, Maintaining Healthy Environments, Frequently Touched Surfaces, Shared Objects, Water Systems, Communal Spaces, pages 7-9.
- Partitions- At fixed work locations where it is not possible to maintain the physical distancing requirement at all times, the District will install cleanable solid partitions that effectively reduce aerosol transmission between the employee and other persons.

- Maximize Outdoor Air- For buildings with mechanical or natural ventilation, or both, the District will
 maximize the quantity of outside air provided to the extent feasible, except when the United States
 Environmental Protection Agency (EPA) Air Quality Index is greater than 100 for any pollutant, or if
 opening windows or letting in outdoor air by other means would cause a hazard to employees, for instance
 from excessive heat or cold.
- Please refer to the <u>MJUSD 2020-21 Pandemic Reopening Plan</u>, Maintaining Healthy Environments, Ventilation, page 9.

Cleaning and disinfecting - Should there be a COVID-19 case in our workplace, the following procedures will be implemented:

The District has implemented cleaning and disinfecting procedures, which require:

- Identifying and regularly cleaning and disinfecting frequently touched surfaces and objects, such as doorknobs, elevator buttons, equipment, tools, handrails, handles, controls, bathroom surfaces, and steering wheels. The District will inform employees and authorized employee representatives of cleaning and disinfection protocols, including the planned frequency and scope of regular cleaning and disinfection.
- 2. Prohibiting the sharing of personal protective equipment and to the extent feasible, items that employees come in regular physical contact with such as phones, headsets, desks, keyboards, writing materials, instruments, and tools. When it is not feasible to prevent sharing, sharing shall be minimized and such items and equipment shall be disinfected between uses by different people. Sharing of vehicles shall be minimized to the extent feasible, and high touch points (steering wheel, door handles, seat belt buckles, armrests, shifter, etc.) shall be disinfected between users.
- 3. Cleaning and disinfection of areas, material, and equipment used by a COVID-19 case during the highrisk exposure period.

NOTE: Cleaning and disinfecting must be done in a manner that does not create a hazard to employees. See Group 2 and Group 16 of the General Industry Safety Orders for further information.

Please refer to the <u>MJUSD 2020-21 Pandemic Reopening Plan</u>, Maintaining Healthy Environments, Cleaning and Disinfection, pages 7 - 8.

Shared tools, equipment and personal protective equipment (PPE)

PPE must not be shared, e.g., gloves, goggles and face shields.

Items that employees come in regular physical contact with, such as phones, headsets, desks, keyboards, writing materials, instruments and tools must also not be shared, to the extent feasible. Where there must be sharing, the items will be disinfected between uses by each person using the item. The District will evaluate the need for personal protective equipment to prevent exposure to COVID-19 hazards, such as gloves, goggles, and face shields, and provide such personal protective equipment as needed.

- 1. The District will evaluate the need for respiratory protection in accordance with section 5144 when the physical distancing requirements in subsection (c)(6) are not feasible or are not maintained.
- 2. The District will provide and ensure use of respirators in accordance with section 5144 when deemed necessary by the Division through the Issuance of Order to Take Special Action, in accordance with title 8 section 332.3.
- 3. The District will provide and ensure use of eye protection and respiratory protection in accordance with section 5144 when employees are exposed to procedures that may aerosolize potentially infectious material such as saliva or respiratory tract fluids.

Hand sanitizing

In order to implement effective hand sanitizing procedures, and to protect employees from COVID-19 hazards, the District will evaluate its handwashing facilities, determine the need for additional facilities, encourage and allow time for employee handwashing, and provide employees with an effective hand sanitizer. Employers shall encourage employees to wash their hands for at least 20 seconds each time. Hand sanitizer dispensers filled with CDPH compliant hand sanitizer solution shall be located in each classroom, at every site entrance and strategically throughout each site, minimally. Provision or use of hand sanitizers with methyl alcohol is prohibited.

Personal protective equipment (PPE) used to control employees' exposure to COVID-19

We evaluate the need for PPE (such as gloves, goggles, and face shields) as required by CCR Title 8, section 3380, and provide such PPE as needed.

When it comes to respiratory protection, we evaluate the need in accordance with CCR Title 8 section 5144 when the physical distancing requirements are not feasible or maintained.

We provide and ensure use of eye protection and respiratory protection in accordance with section 5144 when employees are exposed to procedures that may aerosolize potentially infectious material such as saliva or respiratory tract fluids. [Delete if not applicable to your workplace.]

Investigating and Responding to COVID-19 Cases

Each site point of contact has been trained in contact tracing by the local Public Health Department and serves as the point of contact for that site. All positive cases and direct contacts that occur in the workplace are reported to the local Public Health Department. Case reporting and communication is accomplished through the **Principal/Director Positive COVID-19 Case Reporting and Communication** form. Appropriate steps are taken to investigate and monitor each positive case and direct contact in the district. Positive cases are reported to the school community through the MJUSD COVID-19 Dashboard.

MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT COVID-19 DASHBOARD (link)

All confirmed COVID-19 positive cases related to MJUSD school sites and offices starting July 2020 until now are posted to this page. For the purposes of this dashboard, MJUSD <u>is</u> counting <u>all</u> positive confirmed cases for staff members, and cases for students who have been on campus within direct contact* of others, for MJUSD or school supervised instruction or activities. Once the District learns of an individual who has tested positive at a school site or office, these steps will be followed:

- Isolate individuals if present and advise of any required quarantine
- Consult with Local Health Department
- Clean and treat any impacted areas
- Contact trace within MJUSD to determine *direct contacts**
- Immediately notify anyone within MJUSD determined to have had direct contact* and advise of any required quarantine.
 - Offer a COVID-19 test through any of the Yuba-Sutter COVID-19 testing sites, including the employee's own provider. A list of Yuba-Sutter COVID-19 testing sites is available on page 38 of the <u>MJUSD 2020-21</u> <u>Pandemic School Reopening Plan.</u>
- Communicate positive cases to the school community
- Follow any additional recommendations from the Yuba County Public Department of Public Health

*Direct Contact is defined as someone who was within 6-feet of an infected person for 15 cumulative minutes, or more within a 24-hour period, or starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.

You can view more detailed information in the MJUSD 2020-21 Pandemic School Reopening Plan see pages 34-38.

Below is a list of all confirmed COVID-19 positive cases related to MJUSD schools sites and offices. <u>The MJUSD</u> <u>Dashboard</u> is updated daily as we are notified of confirmed cases.

*Important Note: MJUSD does not wait to notify direct contacts upon the initial report of a positive case. However, we do wait for proof of positive test results before listing the case on this dashboard. This could result in a delay of cases appearing on this dashboard or a discrepancy between the number of notifications received and actual number of confirmed cases (when there is not proof of a positive test result).

System for Communicating

Our goal is to ensure that we have effective two-way communication with our employees, in a form they can readily understand, and that it includes the following information:

- All employees should report COVID-19 symptoms and possible hazards to their immediate supervisor, preferably by phone, text or email in the case of the employee displaying symptoms. COVID-19 hazards may be reported in person. There will be no reprisal for any such reports.
- If an employee has questions or concerns about medical or other conditions that put them at increased risk of severe COVID-19 illness, they should contact the MJUSD Personnel Department.
- Where testing is not required, employees can access COVID-19 testing through any of the Yuba-Sutter COVID-19 testing sites, including the employee's own provider. A list of Yuba-Sutter COVID-19 testing sites is available on page 38 of the <u>MJUSD 2020-21 Pandemic School Reopening Plan.</u>
- In the event we are required to provide asymptomatic testing because of a workplace exposure or outbreak, we will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test. The testing will be accomplished at no cost to the employee during work hours.
- Information about COVID-19 hazards employees (including other employers and individuals in contact with our workplace) may be exposed to, what is being done to control those hazards, and our COVID-19 policies and procedures are described in detail in the MJUSD 2020-21 Pandemic Reopening Plan.

Training and Instruction

We will provide effective training and instruction that includes:

- Our COVID-19 policies and procedures to protect employees from COVID-19 hazards as described in the MJUSD 2020-21 Pandemic Reopening Plan.
- Information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws.
- The fact that:
 - \circ $\,$ COVID-19 is an infectious disease that can be spread through the air.
 - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
 - \circ $\;$ An infectious person may have no symptoms.
- Methods of physical distancing of at least six feet and the importance of combining physical distancing with the wearing of face coverings.
- The fact that particles containing the virus can travel more than six feet, especially indoors, so physical

distancing must be combined with other controls, including face coverings and hand hygiene, to be effective.

- The importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment face coverings are intended to primarily protect other individuals from the wearer of the face covering.
- COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.
- The District has developed a training program for all employees with instruction to employees including, but not limited to, the following Employee Training Videos:
 - Coronavirus: Opening Your Organization
 - Coronavirus: Cleaning and Disinfecting Your Workplace
 - MJUSD School Reopening video for stakeholder orientation. <u>Click here to view the video</u>

Appendix D: COVID-19 Training - all employees are required to complete the above-referenced training videos. Documentation of employee training is maintained at the district office. All new employee onboarding will include training and instruction on Covid-19 prevention.

Exclusion of COVID-19 Cases

Where we have a COVID-19 case in our workplace, we will limit transmission by:

- Ensuring that COVID-19 cases are excluded from the workplace until our return-to-work requirements are met.
- Excluding employees with COVID-19 exposure from the workplace for 10 days after the last known COVID-19 exposure to a COVID-19 case.
- Continuing and maintaining an employee's earnings, seniority, and all other employee rights and benefits whenever we've demonstrated that the COVID-19 exposure is work related. This will be accomplished by employer-provided employee sick leave benefits, payments from public sources or other means of maintaining earnings, rights and benefits, where permitted by law and when not covered by workers' compensation.
- Providing employees at the time of exclusion with information on available benefits.

Reporting, Recordkeeping, and Access

It is our policy to:

- Report information about COVID-19 cases at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under CCR Title 8 section 330(h), of an employee occurring in our place of employment or in connection with any employment.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).
- Make our written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
- The <u>Principal/Director Positive COVID-19 Case Reporting and Communication</u> form is used to keep a record of and track all COVID-19 cases. The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed. All positive cases are reported to the school community through the <u>Marysville Joint Unified School District</u> Covid-19 Dashboard.

Return-to-Work Criteria

COVID-19 cases with COVID-19 symptoms will not return to work until all the following have occurred:

- At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications.
- COVID-19 symptoms have improved.
- $\circ~$ At least 10 days have passed since COVID-19 symptoms first appeared.
- For those who have tested positive for COVID-19, they can have lingering symptoms even after they have been deemed to be non-infectious. Therefore, within 90 days of initial COVID-19 infection (regardless of whether the case initially had symptoms or was asymptomatic), a positive COVID-19 case who is no longer infectious can be deemed to have relative immunity for this short period of time. It is unclear at this time the potential for re-infection with COVID-19 after the 90-day period. New onset of symptoms in someone who had previously tested positive for COVID-19 and it has been beyond 90 days necessitate quarantine and testing again, with isolation for 10 days if repeat result is positive. (See *Symptoms Screening for COVID-19*, November 11, 2020, Dr. Phuong Luu)

COVID-19 cases who tested positive but never developed COVID-19 symptoms will not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.

A negative COVID-19 test will not be required for an employee to return to work.

If an order to isolate or quarantine an employee is issued by a local or state health official, the employee will not return to work until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period will be 10 days from the time the order to isolate was effective, or 10 days from the time the order to quarantine was effective.

Gary Cena, Superintendent

Appendix A: Identification of COVID-19 Hazards

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or those who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

Site/Department: ______

Date: _____

Principal/Director/Other Administrator Conducting Evaluation: _____

Name(s) of employee and authorized employee representative that participated: ______

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation

Appendix B: COVID-19 Inspections - The following data is collected daily at each site.

Date: _____

Name of person conducting the inspection: ______

Work location inspected: _____

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering Controls (Buildings & Operations)			
Barriers/partitions			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			
Routine Site cleaning (including substitutes)			
Water systems			
Administrative			
Physical distancing - signs/other guidance			
Surface cleaning and disinfection (frequently enough and adequate supplies)			
Hand washing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			
Shared objects			
PPE (not shared, available and being worn)			
Face coverings (cleaned sufficiently often)			
Gloves			
Face shields/goggles			
Respiratory protection			
OTHER - be specific			

Appendix C: Investigating COVID-19 Cases

The <u>Principal/Director Positive COVID-19 Case Reporting and Communication</u> form is used to keep a record of and track all COVID-19 cases. The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed. All positive cases are reported to the school community through the <u>Marysville Joint Unified School District Covid-19 Dashboard</u>.

All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by us will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH), or as otherwise required by law.

All employees' medical records will also be kept confidential and not disclosed or reported without the employee's express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

Additional Consideration #1

Multiple COVID-19 Infections and COVID-19 Outbreaks

[This section of the CPP will be engaged in the event the Yuba County Public Health Department identifies an exposed workplace within the district as the location of a COVID-19 outbreak, or there are three or more COVID-19 cases in your workplace within a 14-day period. Reference section <u>3205.1</u> for details.]

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 testing

- We will provide COVID-19 testing to all employees in our exposed workplace except for employees who were not present during the period of an outbreak identified by a local health department or the relevant 14-day period. COVID-19 testing will be provided at no cost to employees during employees' working hours.
- COVID-19 testing consists of the following:
 - All employees in our exposed workplace will be immediately tested and then tested again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine period required by, or orders issued by, the local health department.
 - After the first two COVID-19 tests, we will continue to provide COVID-19 testing of employees who remain at the workplace at least once per week, or more frequently if recommended by the local health department, until there are no new COVID-19 cases detected in our workplace for a 14-day period.
 - We will provide additional testing when deemed necessary by Cal/OSHA.

Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria** requirements, and local health officer orders if applicable.

Investigation of workplace COVID-19 illness

We will immediately investigate and determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with our CPP **Investigating and Responding to COVID-19 Cases**.

COVID-19 investigation, review and hazard correction

In addition to our CPP **Identification and Evaluation of COVID-19 Hazards** and **Correction of COVID-19 Hazards**, we will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and include:

- Investigation of new or unabated COVID-19 hazards including:
 - Our leave policies and practices and whether employees are discouraged from remaining home when sick.
 - Our COVID-19 testing policies.
 - o Insufficient outdoor air.
 - Insufficient air filtration.
 - Lack of physical distancing.
- Updating the review:
 - Every thirty days that the outbreak continues.
 - In response to new information or to new or previously unrecognized COVID-19 hazards.
 - When otherwise necessary.
- Implementing changes to reduce the transmission of COVID-19 based on the investigation and review. We will consider:
 - Moving indoor tasks outdoors or having them performed remotely.
 - Increasing outdoor air supply when work is done indoors.
 - Improving air filtration.
 - Increasing physical distancing as much as possible.
 - Respiratory protection.
 - [describe other applicable controls].

Notifications to the local health department

- Immediately, but no longer than 48 hours after learning of three or more COVID-19 cases in our workplace, we will contact the local health department for guidance on preventing the further spread of COVID-19 within the workplace.
- We will provide to the local health department the total number of COVID-19 cases and for each COVID-19 case, the name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, and North American Industry Classification System code of the workplace of the COVID-19 case, and any other information requested by the local health department. We will continue to give notice to the local health department of any subsequent COVID-19 cases at our workplace.

Additional Consideration #2

Major COVID-19 Outbreaks

[This section of the CPP will be engaged in the event the Yuba County Public Health Department identifies an exposed workplace within the district as the location of a COVID-19 outbreak, should your workplace experience 20 or more COVID-19 cases within a 30-day period. Reference section <u>3205.2</u> for details.]

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 testing

We will provide twice a week COVID-19 testing, or more frequently if recommended by the local health department, to all employees present at our exposed workplace during the relevant 30-day period(s) and who remain at the workplace. COVID-19 testing will be provided at no cost to employees during employees' working hours.

Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees with COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria**, and any relevant local health department orders.

Investigation of workplace COVID-19 illnesses

We will comply with the requirements of our CPP Investigating and Responding to COVID-19 Cases.

COVID-19 hazard correction

In addition to the requirements of our CPP **Correction of COVID-19 Hazards**, we will take the following actions:

- In buildings or structures with mechanical ventilation, we will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV-13 or higher filters are not compatible with the ventilation system, we will use filters with the highest compatible filtering efficiency. We will also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units, or other air cleaning systems would reduce the risk of transmission and implement their use to the degree feasible.
- We will determine the need for a respiratory protection program or changes to an existing respiratory protection program under CCR Title 8 section 5144 to address COVID-19 hazards.
- We will evaluate whether to halt some or all operations at our workplace until COVID-19 hazards have been corrected
- Implement any other control measures deemed necessary by Cal/OSHA.

Notifications to the local health department

We will continue to comply with the requirements of our **Multiple COVID-19 Infections** and **COVID-19 Outbreaks- Notifications to the Local Health Department.**

COVID-19 School Guidance Checklist



January 14, 2021

Save Lives



2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equ	Jivalent: Marysville Joint Unified School District
Number of schools:	
Enrollment: <u>9,733</u>	
Superintendent (or equivalent) Name:	ary Cena
Address: 1919 B. Street	Phone Number: <u>530-749-6102</u>
Marysville, CA 95901	Email:gcena@mjusd.k12.ca.us
Date of proposed reopening: Targeted In Person instruction for specialized populations: October 19, 2020 Elementary: November 12, 2020	
County:	
-	Grade Level (check all that apply)
Purple Current Tier:	\mathbf{X} TK \mathbf{X} 2 nd \mathbf{X} 5 th \mathbf{X} 8 th \mathbf{X} 11 th
(please indicate Purple, Red, Orange or Yellow)	\mathbf{X} K \mathbf{X} 3^{rd} \mathbf{X} 6^{th} \mathbf{X} 9^{th} \mathbf{X} 12^{th}
TK-12 Unified School District	x]st x 4 th x 7 th x 10 th

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier and <u>not yet open</u>, materials must additionally be submitted to your local health officer (LHO) and the State School Safety Team prior to reopening, per the <u>Guidance on Schools</u>.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is:

K12csp@cdph.ca.gov

<u>LEAs or equivalent in Counties with a case rate >=25/100,000 individuals can</u> submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in <u>ALL TIERS:</u>

■ I, ______, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the COVID-19 Prevention Program (CPP), pursuant to CalOSHA requirements, and this CDPH COVID-19 Guidance Checklist and accompanying documents,

which satisfies requirements for the safe reopening of schools per CDPH <u>Guidance on Schools</u>. For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

Stable group structures (where applicable): How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?) The number of staff and students in stable groups will not exceed the maximum distancing requirements explained in the 2020-2021 MJUSD Pandemic School Reopening Plan pages 11-16.

If you have departmentalized classes, how will you organize staff and students in stable groups?

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

☑ Face Coverings and Other Essential Protective Gear: How CDPH's face covering requirements will be satisfied and enforced for staff and students.

■ Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

■ **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

☑ Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

■ **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

6 Maximum: _____feet

Minimum: ______feet. If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

District intent is to separate student workspaces 6 feet but in unforseen circumstances CDPH guidelines as of January 14, 2021provides for a minimum of 4 ft.

Staff Training and Family Education: How staff will be trained and families will be educated on the application and enforcement of the plan.

■ **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

■ **Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Planned student testing cadence. Please note if testing cadence will differ by tier:

☑ **Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with <u>Reporting Requirements</u>.

☑ **Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

□ **Consultation: (For schools not previously open)** Please confirm consultation with the following groups

Labor Organization
Name of Organization(s) and Date(s) Consulted:
Name:
Date:
Parent and Community Organizations
Name of Organization(s) and Date(s) Consulted:
Name:
Date:

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

For Local Educational Agencies (LEAs or equivalent) in <u>PURPLE:</u>

Local Health Officer Approval: The Local Health	Officer, for (state
County) _Yuba	County has certified
and approved the CSP on this date: <u>Pending</u>	If more than 7
business days have passed since the submission v	vithout input from the
LHO, the CSP shall be deemed approved.	

Additional Resources:

Guidance on Schools

Safe Schools for All Hub

Note: This checklist was amended on January 29th to delete language regarding the need to submit this checklist to a County Office of Education. The CSP does not need to be submitted to the County Office of Education as part of the public health guidance, though the County Office of Education may request the CSP as part of other processes.

Message from the Superintendent



Thank you to all Marysville Joint Unified School District (MJUSD) for all you are doing to help slow the spread of COVID-19, ensure the health and safety of students, and staff, maintain relationships, and facilitate student learning. The 2020-21 MJUSD Pandemic School Reopening Plan aligns with recommendations from the Center for Disease Control (CDC), California Department of Public Health (CDPH), Yuba County Health and Human Services Department (HHSD), the California Department of Education's (CDE) Stronger Together guidebook, as well as considerations from our families and our staff.

The plan's most recent update follows two important foci from CDPH's 1-14-21 directive: 1) new evidence and data about COVID-19 transmission coupled with experiences of schools both nationally and internationally demonstrates that schools, particularly elementary schools, can operate in-person instruction safely with the correct protocols in place; and 2) prevalent transmission of COVID-19 is proven among adults. The plan is a working document and will continue to be updated strategically, based on guidance from local, state, and national health professionals, depending on the status of COVID-19 spread throughout our community in the evolving weeks and months.

The plan is a result of thousands of parent survey responses; hundreds of public comment cards; parent surveys; input from teachers via surveys, meetings, and written responses; multiple sessions with principals and directors; and presentations to our Board of Trustees. The collective conversations, correspondence, and collaboration contributed to the design of the comprehensive plan to determine the overall pulse for returning to school.

Our intent has always been to bring students back to school full-time, as we believe the most ideal educational experience for the vast majority of our students is to be in front of a teacher. However, we would never jeopardize the safety and health of students and staff. As you move through the plan you will see we have designed learning models that allow parents to have a choice through online, blended, and seat time models.

An extraordinary amount of information gathering, soul searching, and thoughtful analyzing has occurred, and we will continue to do so to make the right decisions for our students, staff, and community. We appreciate your partnership and understanding as we navigate these unchartered waters together.

Sincerely,

Gary Cena Superintendent

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Child Development Program Notations

The MJUSD Child Development Program operates licensed preschool and childcare settings throughout the district which requires additional compliance from the Community Care Licensing Board in addition to recommendations from the CDC, Yuba County HHSD, and CDE. Any additional measures and/or requirements for the Child Development Program are highlighted in gray boxes throughout the Reopening Schools Plan.



COVID-19 Orders from our local Bi-County Public Health Officer Dr. Luu, Bi-County Public Health Officer, has issued a collection of orders and recommendations to guide Yuba-Sutter's response to COVID-19. <u>Current Yuba County Health Officer Orders</u> can be found here.

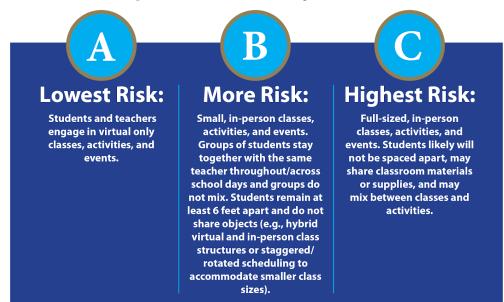
Guiding Principles to Keep In Mind

We are in this together. The responsibility to help slow the spread of COVID-19 belongs to us all. COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. It is thought the virus may spread to hands from a contaminated surface and then to the nose or mouth, causing infection. Therefore, personal prevention practices such as <u>handwashing</u>, wearing face coverings, and <u>staying home when sick</u> combined with environmental <u>cleaning</u> <u>and disinfection</u> are all ways to slow the spread.

The more contacts a student or staff member has and the longer the interaction, the higher the risk of COVID-19 spread. Fortunately, there are a number of key actions schools can take to help lower the risk of COVID-19 exposure and spread during school sessions and activities:

- Social Distancing
- Face Coverings
- Hand Washing
- Stable Groups
- Adequate Ventilation

The risk of COVID-19 spread increases in school settings as follows:



School reopening actions for in-person instruction, by Tier	
Yellow CR <1.0* TP<2%	CSP posted publicly for K-12th grades 5 days prior to in-person instruction.
Orange CR 1-3.9* TP 2-4.9%	CSP posted publicly for K-12th grades 5 days prior to in-personinstruction.
Red CR 4-7* TP 5-8%	CSP posted publicly for K-12th grades 5 days prior to in-person instruction. - Must be in Red 5 days prior to reopening.
Purple CR>7* TP >8%	 Already reopened: CSP posted publicly by 02/01/21. Not previously open: CSP posted publicly for K-6, and submitted concurrently to LHD and State Safe Schools for All Team. 7 business days for review. 7th-12th grade reopening not permitted if CR>7*. K-6th grade reopening not permitted if CR>25*, though CSP can be posted and submitted for review. Note: Targeted in-person instruction may be offered pursuant to the Cohorting Guidance.

*Adjusted case rate CR: case rate TP: test positivity CSP: COVID-19 Safety Plan

Promoting Behaviors that Reduce Spread

The MJUSD is implementing several strategies to encourage behaviors that reduce the spread of COVID-19. <u>COVID-19 Re-opening video</u>

• Staff and families will be educated about when they/their child(ren) must stay home and when they can return to school.

Back to School Flyer for Parents

- Staff and students must stay home if they have tested positive for or are showing COVID-19 <u>symptoms</u>.
- Staff and students must also stay home if they recently had close contact (less than 6 feet for 15 cumulative minutes within a 24 hour period) with a person with COVID-19.
- School administrators and families will work together to develop a plan if you are required to stay home.
- Encourage staff and students to go to local Yuba Sutter testing sites if sick:
 - See attachment #1
 - <u>https://www.yuba.org/coronavirus/Screening Testing.php</u>
- Hand Hygiene and Respiratory Etiquette
 - Enable students and staff to regularly wash their hands at staggered intervals.
 - Teach and reinforce <u>handwashing</u> with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.
 - If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used for staff and older children who can safely use hand sanitizer.
 - Children under age 9 should use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222.
 - Encourage students and staff to <u>cough and sneeze</u> into a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
 - If you don't have a tissue, cough or sneeze into your elbow, not your hands.
 - Avoid touching your face (eyes, nose, and mouth).
 - After assisting children with handwashing, staff will wash their hands.
 - Educational handwashing <u>posters</u> will be hung near sinks.
 - All children and staff engage in hand hygiene at the following times:
 - Arrival to the facility and after breaks; before and after preparing food or drinks; before and after eating or handling food; before and after administering medication; after using the toilet or helping a child use the bathroom; after coming in contact with bodily fluid; after playing outdoors or in sand; and after handling garbage.

- Face Coverings
 - <u>Face coverings</u> are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms.
 - Students and staff are to use face coverings. Face coverings are most essential in settings where physical distancing of 6 ft or more cannot easily be maintained, in transit and within common areas such as hallways, bathrooms, offices, breakrooms, or other settings where space may be insufficient.
 - <u>CDPH facial covering guidelines</u> for students:

Age	Face Covering Requirement	
Under 2 years old	No	
2 years old – High school	Yes, unless exempt	

- Individuals exempted from wearing a face covering include those who are under the age of 2, have a medical or mental health condition or disability impeding their ability to wear one, have a communication disability, or when it would inhibit communication with a person who is hearing impaired. Those with communication disabilities or caregivers of those with communication disabilities can consider wearing a clear mask or cloth mask with a clear panel when appropriate. Staff must return to wearing a face covering outside of the classroom.
- A cloth face covering or face shield with drape should be removed for meals, snacks, naptime, or when it needs to be replaced. When a cloth face covering is temporarily removed, it should be placed in a clean, safe area (marked with the student's name and date) until it needs to be put on again.
- In order to comply with this guidance, schools must exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school.
- All staff will adhere to the health and safety guidelines as outlined by CDPH. Issues of non compliance will be handled on a case by case basis.
- Schools will provide a face covering to students who inadvertently fail to bring a face covering to school to prevent unnecessary exclusions. Schools will offer alternative educational opportunities for students who are excluded from campus.
- Staff, while in direct contact with the public (e.g., front office distributing food, medicine, or Chromebooks), should use gloves, good hand hygiene, and face coverings.

- Staff in routine contact with others are recommended by CDPH to use disposable 3-ply surgical masks instead of cloth masks.
- Students and staff should be frequently reminded not to touch the face covering and to wash their hands frequently.
- Teach and reinforce the use of face coverings. Face coverings may be challenging for students (especially younger students) to wear in settings such as school.
- Information will be provided to staff, students, and students' families on the proper use, removal, and washing of face coverings.
- Participants in youth and adult sports should wear face coverings when participating in the activity, even with heavy exertion as tolerated, both indoors and outdoors. Players should take a break from exercise if any difficulty in breathing is noted and should change their mask or face covering if it becomes wet and sticks to the player's face and obstructs breathing. Masks that restrict airflow under heavy exertion (such as N-95 masks) are not advised for exercise.
- \circ $\;$ Face coverings should not be placed on:
 - Anyone who has trouble breathing or is unconscious
 - Anyone who is incapacitated or otherwise unable to remove the face covering without assistance
- Yuba Sutter Face Covering Guidance
- <u>Yuba Sutter Face Covering Poster</u>
- Yuba Sutter FAQ's on Face Coverings-English
- Yuba Sutter FAQ's on Face Coverings-Spanish
- Yuba Sutter FAQ's on Face Coverings-Punjabi

Maintaining Healthy Environments

- Cleaning and Disinfection
 - Reduce the risk of exposure to COVID-19 by <u>cleaning and disinfecting</u>.
 - High cleanliness standards must be maintained.
 - Use cleaning products approved for use against COVID-19 by the Environmental Protection Agency (EPA). <u>EPA disinfection criteria</u>.
 - Use cleaning products that are EPA approved list "N".
 - Follow product instructions.
 - Use disinfectants labeled to be effective against emerging viral pathogens.
 - Follow label directions for appropriate dilution rates and contact times.
 - Provide employee training on manufacturer's directions, Cal/OSHA requirements, and Healthy Schools Act guidance as applicable.
 - Custodial staff who are responsible for cleaning and disinfecting school sites will be equipped with proper protective equipment (PPE) including

gloves, eye protection, respiratory protection and other appropriate protective equipment.

- Ensure safe and correct use and storage of cleaning and disinfection products including storing district provided products securely away from children. Maximize custodial staff and implement daily schedules for practicable cleaning and disinfecting at school sites and on buses.
- A cleaning log will be displayed in each restroom
- All classrooms have wall mounted hand sanitizer dispensers installed
- Students will wash their hands using the classroom sink where applicable. If no classroom sink is available, students will use hand sanitizer to clean their hands.
- Clean and disinfect frequently-touched surfaces within schools daily, and throughout the day as practicable, by trained custodial staff.
- Cleaning and disinfecting guidelines will be established to ensure safe and correct application of disinfectant and to keep products away from children's reach (stored in a space with restricted access).
- Cleaning and sanitization supplies will be made available in the event a teacher or other staff member desires to perform additional classroom cleaning/sanitization throughout the day.
- Frequently Touched Surfaces and Shared Objects
 - High-touch areas such as door handles, light switches, sink handles, restroom surfaces, tables, and desks will be cleaned daily, or more frequently as needed.
 - Discourage the sharing of items that are difficult to clean or disinfect.
 - Keep each child's belongings separated from others.
 - Ensure adequate supplies to minimize the sharing of high touch materials to the extent possible (e.g., assign each student their own art supplies, and equipment) or limit the use of supplies and equipment by one group of children at a time and clean and disinfect between use.
 - Avoid sharing electronic devices, toys, and other games or learning aids.
 - Use of shared objects (e.g., gym or physical education equipment, art supplies, toys, and games) should be limited when possible or cleaned between use.
 - Shared computers and other equipment should be regularly wiped down with the provided spray bottles and disinfectant throughout the school day as feasible.
 - Outdoor playground structures can be used with routine maintenance. Make sure children access playground structures in stable groups, and wash or sanitize their hands before and after use.
 - Toys that cannot be cleaned and sanitized should not be used.
 - Do not share toys with other groups of children unless they are washed and sanitized before being moved from one group to the other.

- Children's books, like other paper-based materials such as mail or envelopes, are not considered a high risk for transmission and do not need additional cleaning or disinfection procedures.
- Toys that children have placed in their mouths or that are otherwise contaminated by body secretions or excretions should be set aside until they are cleaned by hand by a person wearing gloves. Clean with water and detergent, rise, sanitize with an Environmental Protection Agency registered disinfectant, rinse again, and air dry.
- Machine washable cloth toys will be used by one individual at a time or will not be used at all. These toys will be laundered before being used by another child.
- Set aside toys that need to be cleaned. Place in a dish pan with soapy water or put in a separate container marked for "soiled toys". Keep the dish pan and water out of the children's reach. Washing with soapy water is the ideal method for cleaning, prior to sanitizing. Try to have enough toys so that the toys can be rotated between cleanings.
- Ventilation
 - Replace all HVAC system filters with MERV-13 filters where applicable, which are proven more effective against COVID 19.
 - Best practice is to maximize the quality of outdoor air into buildings where feasible except if opening windows poses a safety or health risk (e.g., excessive heat or cold, or Air Quality Index above 100, or by allowing pollen in or exacerbating asthma symptoms) to persons in the facility. Consider alternatives, for example, maximize central air filtration for HVAC systems by using filters with a minimum efficiency reporting value (MERV) of at least 13.
 - Change filters at least quarterly to ensure fresh air into classrooms, shared spaces, and offices is provided as required by building code.
 - Clear brush that obstructs ventilation areas.
 - If not able to properly ventilate indoor instructional spaces, outdoor instruction is preferred (use caution in poor air quality conditions).
- Water Systems
 - Drinking fountains will not be utilized. Students and staff are encouraged to bring their own water. The district will also make drinking water available.
- Modified Layouts
 - Space seating/desks at least 6 feet apart, except when not feasible after a good faith effort has been made. Under no circumstances though should seating be less than 4 feet apart.
 - If 6 feet is not feasible, optimize ventilation and use techniques such as turning desks to face in the same direction (rather than facing each other) or having students sit on only one side of tables, spaced apart.

- Physical Barriers and Guides
 - Physical barriers may be installed in areas where it is difficult for individuals to remain at least 6 feet apart (e.g., reception desks).
 - Visual guides, such as tape on floors or sidewalks and signs on walls, will help ensure that students and staff remain at least 6 feet apart.
- Communal Spaces
 - Communal use of shared spaces, such as cafeterias with shared tables, must be staggered, and <u>cleaned and disinfected</u> between uses.

Nutrition Services

The MJUSD will continue to provide breakfast and lunch at no cost under the Community Eligibility Provision (CEP) and meal applications will not be required. MJUSD Nutrition Services Procedures

Transportation

The following procedures were developed from the Yuba County Health Order and the CDE Stronger Together guidelines. They require six feet social distancing between each student on the bus. Under these guidelines, the capacity is extremely limited and there will only be enough capacity to transport our legally mandated population. Therefore parents will need to plan for alternate transportation.

- <u>MJUSD Transportation Procedures</u>
- <u>Bus Cleaning and Sanitizing Procedures</u>

Maintaining Healthy Operations

Schools will implement several strategies to maintain healthy operations.

- **Regulatory Awareness** –MJUSD will remain aware of local and state regulatory agency policies related to group gatherings to determine when and if events can be held.
 - State Guidance
 - <u>California Department of Public Health Reopening In-Person Instruction</u> <u>Framework and Guidance, January 14, 2020.</u>
 - <u>Travel Advisory November 13, 2020</u>
 - <u>California All Targeted, Specialized Support and Services at School,</u> <u>August 25, 2020</u>
 - Blueprint For a Safer Economy last updated January 26, 2021
 - Local Guidance
 - Local Case Rates updated Daily
 - <u>Yuba-Sutter Health Order last updated October 6, 2020.</u>
 - Yuba County Public Health Officer Memo, Local Testing November 1, 2020

- <u>Yuba County Public Health Officer Memo, Symptoms Screening</u> <u>November 11, 2020</u>
- Yuba County Public Health Officer Memo, Pause Instruction November 16, 2020
- <u>Yuba County Public Health Officer Memo, Mitigate Risks December 4,</u> 2020
- <u>Yuba County Public Health Officer Memo, Quarantine</u> <u>Guidance-December 14, 2020</u>
- Yuba County Public Health Officer Advisory to not reopen until Spring 2021, December 23, 2020
- Gatherings, Visitors, and Field Trips
 - All visitors are to adhere to the same safety protocols as staff and students.
 - Pursue virtual group events, gatherings, or meetings if possible, and promote social distancing of at least 6 feet between people if events are held. Limit group size to the extent possible.
 - Limit any nonessential visitors, volunteers, and activities involving external groups or organizations – especially with individuals who are not from the local geographic area (e.g., community, town, city, and county).
 - Pursue virtual activities and events in lieu of field trips, student assemblies, special performances, school-wide parent meetings, and spirit nights.
- Identifying Student Groups (Stable Groups) and Keeping Groups Together
 - Through the current blended model, MJUSD is ensuring that student and staff groupings are as static as possible by having the same group of children stay with the same staff.
 - Per school site discretion, students will be assigned to stable groups. A stable group is a group with fixed membership that stays together without mixing with any other groups for any activities.
 - Implementing stable groups of students and staff reduces the numbers of exposed individuals if COVID-19 is introduced into the group, decreases opportunities for exposure to or transmission of the virus; facilitates more efficient contact tracing in the event of a positive case; and allows for targeted testing and quarantine of a small group instead of potential schoolwide closures in the event of a positive case or cluster of cases.
 - In some situations, (e.g., when seating charts are used, face covering is well adhered to, and teachers or staff have observed students adequately throughout the day), contact tracing and investigation may be able to determine more precisely whether each stable group member has been exposed. In this situation, those who were not close contacts could continue with in-person instruction.

- While present, children or youth and supervising adults in one stable group must not physically interact with children or youth and adults in other stable groups, or any other child facility staff, or parents of children or youth in other stable groups.
- Assign children and youth who live together or carpool together to the same stable group, if possible.
- Avoid moving children or youth and supervising adults from one stable group to another, unless needed for a child's overall safety and wellness.
- Stagger playground time and other activities, like mealtime, so that no two stable groups are in the same place at the same time.
- The requirement to prevent interaction between stable groups can be met either by having each stable group in a separate room or space created by partitions.
- Meetings among the staff from different stable groups must be conducted remotely, outdoors, or in a large room in which all providers wear cloth face coverings and maintain at least 6 feet distance from other providers. Outdoor meetings and meetings in large rooms with the windows open are preferred over meetings in small rooms with windows closed.
- Guidance for Grouping for Specialized Services
 - A cohort is a group of 16 or less students and staff who are meeting for targeted support and intervention services, under the direction of an LEA, while the school is closed to in-person instruction and in addition to distance learning.
 - Cohorting allows schools who have not yet reopened to provide in-person supervision, instruction, targeted support services, and facilitation of distance learning for some students, especially high-need student groups and students who may not be able to benefit fully from distance learning offerings.
 - <u>California All Targeted, Specialized Support and Services at School, August</u> 25, 2020
 - CDPH guidance on <u>Identifying Student Groups (Cohorts/Pods)</u> and <u>Keeping Groups Together</u>, Updated September 4, 2020
- Protections for children at <u>higher risk of severe illness</u> from COVID-19
 - Review existing Health Care Plans to identify students who may need additional accommodations. School nurses will contact families for potentially unknown concerns that may need accommodations and/or identify additional preparations for classroom and non-classroom environments as needed.
 - Any new Health Care Plans will be generated by a school nurse.
 - Groups that might be at increased risk of becoming infected or having unrecognized illness include the following:

- Individuals who have limited mobility or require prolonged and close contact with others such as direct support providers and family members
- Individuals who have trouble understanding information or practicing preventive measures such as hand washing and physical distancing
- Individuals who may not be able to communicate symptoms of illness
- Students at higher risk of severe illness will be provided options that limit their exposure risk including distance learning.
- In order to protect the privacy of people at higher risk of severe illness, information regarding underlying medical conditions will remain confidential, consistent with applicable law.
- Implementing Physical Distancing Inside and Outside the Classroom
 - Arrival and Departure
 - Minimize contact at school between students, staff, families, and the community at the beginning and end of the school day.
 - Stagger arrival and drop off times and locations as consistently as practicable as to minimize scheduling challenges for families.
 - Designate routes for entry and exit using as many entrances as feasible to avoid congregating during the screening process.
 - Put in place other protocols to limit direct contact with others as much as practicable.
 - Use plexi glass or clear screens to avoid exposure.
 - One central entry point has been designated at each Child Development setting for universal entry <u>system screening/temperature check</u> and visual wellness check.
 - Child Development staff will stagger pick-up and drop-off times and/or have staff come outside the facility to pick up the children as they arrive.
 - The plan for curbside drop-off and pick-up limits direct contact between parents and staff members and adheres to social distancing.
 - Children will not bring items from home. For everyone's protection, no blankets, stuffed animals, backpacks, or toys. Parents will provide a change of clothes in a disposable labeled bag. Staff will send home any soiled clothing in the bag and parents will provide clean clothes in a labeled disposable bag the following day.
 - Classroom Space
 - Minimize the movement of students and teachers or staff as much as practicable. For example, consider ways to keep teachers with one group

of students for the whole day and keep students within their stable groups.

- Maximize space between seating and desks. Distance teacher and other staff desks at least six feet away from student desks and consider privacy boards or clear screens to increase the separation. Consider ways to establish separation of students through other means if practicable, such as six feet between desks, partitions between desks, markings on classroom floors to promote distancing, or arranging desks in a way that minimizes face-to-face contact.
- Consider redesigning activities for smaller groups and rearranging furniture and play spaces to maintain separation.
- Staff should develop instructions for maximizing spacing and ways to minimize movement in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate.
- Implement procedures for turning in assignments to minimize contact.
- Plan for social distancing during Fire and Intruder drills.
- Non-Classroom Space
 - Limit nonessential visitors, volunteers, and activities involving other groups at the same time.
 - Limit communal activities where practicable. Alternatively, stagger use, properly space occupants, and disinfect in between uses.
 - Consider the use of non-classroom space for instruction, including regular use of outdoor space, weather permitting (e.g., consider part-day instruction outside).
 - Minimize congregate movement through hallways as much as practicable (e.g., establish more ways to enter and exit a campus and stagger passing times when necessary or when students cannot stay in one room).
 - Serve meals in classrooms or outdoors instead of cafeterias or group dining rooms where practicable. Where cafeterias or group dining rooms must be used, keep students together in their stable groups, ensure physical distancing, hand hygiene before and after eating, and consider assigned seating.
 - Avoid sharing of foods and utensils and buffet or family-style meals.
 - Consider holding recess activities in separated areas designated by stable groups.
 - Singing and band practice is permitted, if the following precautions can be taken:
 - Practice is held outside;
 - Masks are worn to the maximum extent possible;

- Physical distancing is strictly enforced, with distances beyond six feet "strongly recommended"; and
- Students, parents, and staff members are aware (or made aware) of the increased infection risks of singing and/or band practice.
 - While not explicitly prohibited, CDPH "strongly discourages" the use of wind instruments (e.g., trumpet, flute, clarinet, etc.).
- Implement strategies to model and reinforce social and physical distancing and movement.
 - Use carpet squares, mats, or other visuals for spacing.
 - Model social distancing when interacting with children, families, and staff.
 - Role play what social distancing looks like by demonstrating the recommended distance.
 - Give frequent verbal reminders to children.
 - Create and develop a scripted story around social distancing, as well as hand washing, proper etiquette for sneezes, coughs, etc.
 - Send home a tip sheet for parents and caregivers to also learn about social distancing.

Physical Education and Youth Sports

CDPH released guidance on December 14, 2020 for all youth sports programs

Including school-based, club, and recreational programs - to support a safe environment for players, coaches and trainers, families, spectators, event/program/facility managers, workers, and volunteers.

- The risk of transmitting the COVID-19 virus depends on several factors germane to sports, including:
 - Number of people in a location
 - Type of location (indoor versus outdoor)
 - Distance between people
 - Length of time at a location
 - Physical contact between people
 - Touching of shared objects
 - Use of facial coverings
 - Mixing of people from locations with different levels of community transmission
- Follow California Interscholastic Federation (CIF) and public health guidelines to convene sports activities in ways that minimize the risk of transmission of COVID-19 to players, families, coaches, and communities.
- As general guidance, smaller groups are safer than larger; outdoor locations are safer than indoor; sports that can ensure distance of six feet or more are safer than close

contact; and shorter duration is safer than longer. Leagues, coaches, parents, and athletes need to consider all these factors as they plan to return to play.

- Outdoor and indoor sporting events, assemblies, dances, rallies, field trips, and other activities that require close contact or that would promote congregating are not permitted at this time. For example, tournaments, events, or competitions, regardless of whether teams are from the same school or from different schools, counties, or states are not permitted at this time.
- Youth sports and physical education are permitted only when the following can be maintained: (1) physical distancing of at least six feet; and (2) a stable group, such as a class, that limits the risks of transmission (See CDPH Guidance on Schools and Stable Groups). Activities should take place outside to the maximum extent practicable.
- For sports that cannot be conducted with sufficient distancing or use of stable groups, only physical conditioning and training is permitted and ONLY where physical distancing can be maintained. Conditioning and training should focus on individual skill building (e.g., running drills and body weight resistance training) and should take place outside, where practicable. Indoor physical conditioning and training is allowed only in counties where gyms and fitness centers are allowed to operate indoors.
- Youth sports programs and schools should provide information to parents or guardians regarding this and related guidance, along with the safety measures that will be in place in these settings with which parents or guardians must comply.
- Avoid equipment sharing, and if unavoidable, clean and disinfect shared equipment between use by different people to reduce the risk of COVID-19 spread.
- Participants in youth and adult sports should wear face coverings when participating in the activity, even with heavy exertion as tolerated, both indoors and outdoors. Players should take a break from exercise if any difficulty in breathing is noted and should change their mask or face covering if it becomes wet and sticks to the player's face and obstructs breathing. Masks that restrict airflow under heavy exertion (such as N-95 masks) are not advised for exercise.

Youth and Adult Recreational Sports* Permitted by Current Tier of County

Outdoor Physical Activities	
Low Contact Sports * = No Contact Activities	 Archery · Badminton · Biking · Bocce · Corn Hole Cross Country · Dance* · Disc Golf · Golf Ice and Roller Skating* · Lawn Bowling · Martial Arts* Physical Training Programs (e.g. Yoga, Zumba, Tai Chi) Pickleball* · Rowing/Crew* · Running · Shuffleboard Skeet Shooting · Skiing and Snowboarding · Snowshoeing Swimming and Diving · Tennis · Track and Field Walking/Hiking
Moderate Contact Sports	 Baseball • Cheerleading • Dodgeball • Field Hockey Gymnastics • Kickball • Lacross (Girls/Women) Pickleball (Doubles) • Softball
High Contact Sports	 Basketball Football Ice Hockey Lacrosse (boys/Men) Rugby Rowing/Crew (2+ Participants) Soccer Volleyball Water Polo
Indoor Physical Activities	
Low Contact Sports * = No Contact Activities	 Badminton • Curling • Dance* • Gymnastics • Ice Skating* Physical Training Programs • Pickleball* Swimming and Diving • Tennis • Track and Field • Volleyball
Moderate Contact Sports	 Cheerleading Dance (Intermittent Contact) Dodgeball Kickball Pickleball (Doubles) Racquetball Squash
High Contact Sports	 Basketball • Boxing • Ice Hockey • Ice Skating (Pairs) Martial Arts • Roller Derby • Soccer • Water Polo Wrestling

*This Table is not exhaustive, but provides examples of sports with different levels of contact so that the level of risk and appropriate Tier can be assessed for other sports. †All sports permitted in lower tiers, are also permitted in higher tiers

Recognize Signs and Symptoms

Symptoms may appear 2-14 days after exposure to the virus.

Symptoms Consistent with COVID-19:

- Fever or chills
- Cough
- Headache
- Fatigue
- Muscle or body aches
- New loss of taste or smell

- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- Shortness of breath or difficulty breathing

Health Screenings for Students and Staff

Upon entry to any MJUSD site students, employees and visitors will be expected to participate in Active Screening immediately. Active Screening is a <u>symptoms</u> & temperature check by a MJUSD screening designee.

Students—Entering Campuses

- Parents are expected to screen students before leaving for school (check temperature to ensure temperatures below 100.4 degrees Fahrenheit and observe for symptoms) and keep students at home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19.
- MJUSD staff will engage in symptom screening as students enter campus and buses, consistent with public health guidance, which includes visual wellness checks and temperature checks with no-touch thermometers to ensure temperature is below 100.4 degrees Fahrenheit.
- The MJUSD screening designee will wear a face covering as well as adhere to social distancing during the symptom screening/temperature check and visual wellness check.
- All students must wash or sanitize hands as they enter campuses and buses.
- Provide a sufficient space to negate large gatherings.
- Use plexiglass or clear screens when practicable.
- If a student is symptomatic while entering campus or during the school day:
 - Students or staff exhibiting symptoms at a school site will be required to immediately wear a facial covering and wait in an isolation area under continued supervision until they can be transported home or to a healthcare facility by an authorized adult. (See p. 33)
 - If more than one student is in an isolation area, ensure physical distancing.
 - Follow established guidelines for triaging students in the health office, recognizing not all symptoms are COVID-19 related.

- Advise parents of sick students to have their child not return until they meet CDC or CPDH criteria to discontinue home isolation which is 10 days quarantine or negative COVID-19 test result.
 - <u>Failed symptoms</u> check
- Staff—Entering Campuses
 - Staff will perform a daily self-check before coming to work.
 - Do not come to work if you are feeling sick or if you have a temperature at or above 100.4 degrees.
 - For those with "Positive Screening Symptoms"
 - Positive screening symptoms are: a temperature of 100.4 F or greater or a "yes" to COVID-19 symptoms.
 - Persons being screened will be asked to scan a new and separate QR code (this QR code is for positive symptoms only) this survey will state that they cannot attest to being symptom free.
 - For those answering "no" to Screening Symptoms- the MJUSD designated screener will issue the person being screened a color coded wristband, which indicates that the person is cleared to be on premises for the day. Those without symptoms will scan the contact tracing QR Code/MJUSD Contact Tracing Check-in/Out Form to check in when they arrive and check out when they leave for the day.
 - Between each screening, the MJUSD designated screener will use hand sanitizer and/or change to clean gloves between screening individuals; they will sanitize the touchless thermometer between screenings.
- <u>MJUSD Active Screening Protocol</u>

Use of Facilities

• In accordance with the CDE's Stronger Together Guidance for Reopening Schools, MJUSD facilities must have limited access from all non-essential visitors, therefore; Use of Facility Permits are currently suspended.

Support Coping and Resilience

- <u>MJUSD Mental Health Resources</u>
- <u>Resources for Families and Staff</u>
- <u>Toolkit for MJUSD Administrators</u>
- <u>Toolkit for MJUSD Teacher</u>

Instructional Programs

Principles of 2020-2021 Instructional Program Models

For the 2020-2021 school year, the Marysville Joint Unified School District will provide in-person instruction to the extent possible while keeping our students and staff safe in accordance with federal, state, and local guidelines. We strive to provide parents and students a range of instructional program options that will equitably meet the needs of all families during this unprecedented emergency.

The instructional programs presented below are based on the following guiding principles:

- MJUSD will provide in-person instruction to the extent possible while keeping students and staff safe.
- Students learn best with daily direct teacher contact.
- MJUSD planning is built around the desire to bring students back to campus five days a week as soon possible while respecting current health and safety guidelines and the needs of our families.
- Relationships are a critical component of education. Our students need to be connected to their schools and their teachers no matter which educational phase we are in throughout the year.
- Distance learning will be part of all solutions for the 2020-2021 school year, and our plan must have the flexibility to transition between instructional models without continual restructuring.
- Regardless of the phase of instruction we are in, parents will, to the extent allowed by law, have the opportunity to select distance learning for their child.

Three Phases of Instruction

During the 2020-2021 school year, we anticipate the need for three phases of instruction. The phases are designed to work in conjunction with each other in a seamless fashion.

- **Full-Time Distance Learning** no time on campus, online or paper-based learning. As allowable, teachers may call students in for specialized instruction.
- **Blended Learning** students attend in-person classes at school two days/week and participate in three days of distance learning. The student population at each site, K-12, will be divided into two cohorts (A & B) in order to allow for social distancing through smaller class sizes and have daily interaction with their teachers.
- Full time in-person- four full days at school with possible adjustments based on continuing health and safety guidelines. Monday will remain distance learning for the 2020-2021 school year.

Transitioning Between Phases

MJUSD strives to return to traditional schooling as soon as safe to do so. Below is a list of possible changes that would trigger moving between phases.

- Phase 1 (Distance Learning) is triggered when cases in the Yuba-Sutter area increase or the district receives a directive from CDE, Governor's Office, or local public health agency. (See Considerations for Partial or Total Closures under Preparing for When Someone Gets Sick.)
- Phase 2 (Blended Learning) is triggered when County Health officials deem it safe for students to return to school and Yuba-Sutter counties are within the <u>substantial</u> <u>range, (in the "red")</u> for 14 days with an additional 10 days of stability.
- **Phase 3: (Traditional)** allows students to return to school full time as physical distancing requirements are lifted.

Parents Opt Out of Phase Program (2020-2021)

We understand that family risk and comfort factors vary. Parents are able to opt for a decreased risk program throughout 2020-2021.

- Parents may opt for full-time distance learning when the district is in phase 2 or phase 3.
- Parents who opt to switch their child to full-time distance learning may initially indicate so during AERIES re-enrollment. To switch to an out of phase mode of instruction during the year, parents should submit their request for distance learning to the school of residence. Any further questions can be addressed to Jolie Critchfield, Director of Attendance and Discipline, jcritchfield@mjusd.com.
- Once the school year has started, changes will only be made at trimester unless exigent circumstances exist.
- Requests for changes into blended learning may be limited based on space. Distance learning requests will be honored at this time. Distance learning is subject to the same work and attendance accountability standards.
- The Director of Attendance and Discipline will be notified by site administrators as soon as possible regarding requests. The Director and site administrator will collaboratively come to a decision regarding granting requests to move into the blended program. If the request is approved, parents/students/teachers will be notified at least one week before the transition is to occur.
- When in blended learning (phase 2), considerations will be made, when possible, to schedule siblings in the same cohort districtwide to assist families in planning.

Accountability

Regardless of the learning modality, students will be held accountable academically and with attendance. MJUSD will make all efforts to assure students remain engaged, connected, and advancing academically.

Attendance

- Attendance will be taken daily, either in person or virtually/electronically.
- Accountability for attendance will occur through a combination of factors: live teacher check ins, time value of assignments monitored through online platforms, phone or virtual conversations between teacher and student.

Academic

- Academic accountability will occur as it did pre-pandemic through teacher maintained assignments, assessments, discussions, participation, effort, etc.
- Parents and students can track their students' progress through the online portal at <u>https://sis.mjusd.com/Portal/LoginParent.aspx</u>, as well as through the teacher's Google Classroom.
- Academic Honesty & Integrity Policy

Assessments

- MJUSD will use a variety of assessments to monitor all students in all of the instructional phases.
- Initial screening and diagnostic assessments for grades K-8 and struggling students in high school will be assessed at least three times a year in Reading and Mathematics (Renaissance Learning STAR 360).
- Formative assessments and progress monitoring will take place and provide actionable information about students' learning relative to the specific goal of the lesson.
- MJUSD is providing access to programs like Go Guardian to assist in monitoring assessments.
- Unless CDE directs otherwise, all state assessments will be administered this school year. MJUSD will work on administering the assessments while following all applicable health and safety guidelines.

Curriculum and Chromebooks

MJUSD has a 1:1 ratio for Chromebooks for students. However, internet connectivity or access may be a challenge in some locations particularly the foothill communities. Currently, we have 750 active hotspots for distribution to cover our anticipated need. We will continue to work with our internet and data providers to find ways to bridge those gaps that may still exist. As we move forward, students will be offered both digital and print options in locations where the internet is not available.

For the core subjects (English Language Arts, Mathematics, 3-Course Model Science, and History Social Science), MJUSD has online access, as well as print materials, for all students. These programs will be available on an easy platform (Clever) for students to navigate. Our technology team will be available to help support the needs of families with Chromebooks and

accessibility to the programs. MJUSD uses Clever, a single sign on, to negate the need for multiple passwords for students.

Each classroom will have a Google page and site where all assignments and lessons will reside. This will serve as a launch point to the online curriculum programs as well. Parents will be able to engage, monitor, and support their student(s). With Google Sites and Aeries Communication, parents and teachers can have regular communication no matter what phase of instruction we are in. This platform will be used to promote a seamless transition between instructional models in the event it becomes necessary.

Special Programs

MJUSD will ensure students with disabilities, and other special populations, are fully integrated into every aspect of preparation and participation in the MJUSD 2020-2021 Pandemic Plan. The needs of all students will be addressed and decisions made by the Individual Education Plan (IEP) and 504 teams will benefit all students, staff, and families per guidance from Yuba County Health Officer in a Memo issued on August24, 2020. (Attachment #3 p.50)

Specifically, regarding planning for students who are medically fragile and/or immune compromised, MJUSD will build in flexibility to keep students connected and included in the class and school community regardless of the amount of physical time they are able to attend school. MJUSD will ensure the ability to quickly pivot to virtual class attendance in order to retain regular connections to teachers and parents in the event a student is unable to physically attend school.

In order to ensure a Free and Appropriate Public Education (FAPE) under the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act, MJUSD will work with each family and student to determine how to meet each student's individual educational needs within the context of any instructional model required by the COVID-19 emergency. MJUSD will use the IEP process to plan for the traditional school year and will include an emergency circumstances plan to address the potential for immediate or future school site closures.

English Learners

MJUSD continues its goal that English Learners (EL) acquire fluent English proficiency as rapidly and effectively as possible. Our EL students will need to be monitored closely to ensure they are making growth and achieving the same grade-level academic standards expected of all students. With that in mind, the following resources are available to all ELs during all instructional models:

- K-6 students will have access digitally to the EL designated resources in Wonders to support English Language Development (ELD) time.
- Students in grades 7-12 will access iLit digitally for designated ELD time.

MJUSD also has a district-level ELD Teacher on Special Assignment who will also be available to support teachers in monitoring the progress of our EL students during all phases of instructional models. This will include activities such as the following:

- Reviewing English Language Proficiency Assessment for California (ELPAC) data.
- Reviewing grades and progress towards standards.
- Provide professional development to teachers in supporting the needs of EL students.

MJUSD will strive to continue to ensure meaningful communication with parents of ELs in a language they understand and to adequately notify parents about any program, service, or activity that is shared with all parents.

Initial and Summative ELPAC will be administered to each student requiring an assessment. Initial ELPAC is administered throughout the school year and Summative ELPAC is administered between February 1 - May 3. Arrangements will be made for in-person testing when it is allowable and required.

Instructional Models

Distance Learning

Distance learning will be very different from what we experienced in the spring. Teacher availability and accountability of students will be similar to pre-pandemic times. Parents can expect their student to:

- Be engaged in schoolwork for at least 180-240 minutes a day, dependent on grade level.
- Have access to their teacher and relevant school staff daily from 8-3 pm. Secondary students' class times will follow the standard master schedule provided by your student's school.
- Have a Chromebook provided and resources to support them in working with their students.
- Please contact Bryan Williams, Director of Technology, <u>bwilliams@mjusd.com</u>, with internet connectivity gap issues.

Academic Minutes

Minimum academic minutes are the same as when we are physically in school.

- Grade K 180 academic minutes daily
- Grades 1-3 230 academic minutes daily
- Grades 4-12 240 academic minutes daily
- Students will not be online with their teacher for all of these minutes. Students will have daily live interactions with their teacher via virtual meets (Google, Zoom) as well as possible additional remediation time online with the teacher and recorded lessons. The schedule of online meetings will be sent to you by your student's school. The remainder of the minutes will be measured for accountability through online programs and the instructional value of assignments provided. Students should expect all of their courses to be offered through distance learning including electives and PE.
- Secondary students with multiple subjects will have an established class schedule of times where they will be in class, as in a standard day for all subjects.
- Students will need to maintain a standard wake/sleep schedule. Below is a recommended schedule for students while at home.

Times	Monday through Friday
7:30-8:00	Breakfast and Social Emotional Learning Check In with student
8:00-8:15	Parents assure student is connected and logged in
8:15-10:30	Academic Time
10:30- 11:30	PE/Recess - student to be physically active (activities provided)
11:30-12:30	Academic Time (online)
12:30-1:15	Lunch
1:15 – 3:00	Individual Academic Time
After 3:00 pm	Outdoor Activity

Sample Schedule for Elementary Families at Home

Parent Technology

- Parent resources will be provided on the MJUSD website to support access to online programs. The resources will include recorded videos and how-to manuals. Support from school staff as well as technology staff will be available.
- Parents will meet with their student's teacher or school staff for an explanation and walk through on how to access required materials and programs. All programs have been moved to one Clever login system to simplify parent's ability to assist students. Parents should expect to use:
 - AERIES to monitor grades and attendance
 - Google Sites/Classroom to monitor student assignments
 - Clever access to online curriculums and resources

Student Technology

- Chromebook checkout will begin in conjunction with the start of school. More information about Chromebook distribution for students that have not yet checked out a Chromebook will come from your student's school.
- Students will be provided with an ID used to login. Printed instructions for how to login to each system will also be available.

Family Appointments

Appointments with teachers should be conducted virtually, if this is not possible, the number of attendees will be limited.

Certificated Staff

Two full days (12 hours) of professional development will be available from August 1st -7th to compliment the two professional development days provided in June. Training offerings will consist of: Clever, Go Guardian, distance teaching pedagogy, recording lessons, live broadcasting, report card, and curriculum training. The remaining 12 professional development hours will be frontloaded with weekly after hours training available in areas requested by staff. Some areas will include: working with Special Education students, EL, and at-risk populations through distance learning. Sign-ups will occur via Google Sheet.

Seamless Transition

The bell schedules for student learning are the same under distance and blended learning models. This is done to facilitate family planning and building quality student study routines while minimizing disruption between instructional models.

Blended Learning Model Elementary Blended

- Each Monday shall be for collaboration, prep for the upcoming week, distance learning check in with students, office hours, IEPs, and any other business that improves instruction at the school.
- Students will then proceed to teacher designated locations where teachers can then begin social emotional learning (SEL) check in.
- All meals will be served in one bag at lunch dismissal. Bags will include daily lunch and snacks and breakfast for at home the next morning. All meals will be eaten off campus.
- Appointments with teachers (i.e., during office hours) should be conducted virtually-if not possible, a limited number of attendees will be allowed.
- Enrichment activities/ extracurricular activities will be available-any meetings/gatherings should be held virtually if feasible or must be conducted in small groups with social distancing.

Elementary Blended Bell Schedule

Students will attend in-person school two days a week with a possible one day conversion time between distance and blended or hybrid learning to build on-site health protocols. Students would attend school in one of two cohorts (Cohort A & B). Cohort A will attend school on Tuesday and Wednesday and Cohort B Thursday and Friday. Below is an example, exact times will be determined in rough congruence at the sites based on specific need.

Elementary TK-K		Cohort A		Cohort B	
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 8:30	30 min SEL check in, Roll Intervention/ Support/	Temperature/ Symptom Screening Handwash/ Sanitize SEL check in Roll	Temperature/ Symptom Screening Handwash/ Sanitize SEL check in Roll	Temperature/ Symptom Screening Handwash/ Sanitize SEL check in Roll	Temperature/ Symptom Screening Handwash/ Sanitize SEL check in Roll
8:30 - 10:00	Office Hours	Academic Instructional Time	Academic Instructional Time	Academic Instructional Time	Academic Instructional Time
Break 10:00 - 10:10	90 min PLC Collaboration	Break Handwash/ Sanitize	Break Handwash/ Sanitize	Break Handwash/ Sanitize	Break Handwash/ Sanitize
10:10 - 11:45		Academic Instructional Time	Academic Instructional Time	Academic Instructional Time	Academic Instructional Time
11:45 - 12:15		Handwash/ Sanitize Lunch Pick Up Dismissal	Handwash/ Sanitize Lunch Pick Up Dismissal	Handwash/ Sanitize Lunch Pick Up Dismissal	Handwash/ Sanitize Lunch Pick Up Dismissal
12:15 - 2:00		Distance Learning	Distance Learning	Distance Learning	Distance Learning
2:00 - 3:00	Teacher Preparation				

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday - Friday.

Elementary Grades 1-3		Cohort A		Cohort B	
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:30	30 min SEL check in, roll Intervention/	Temperature, symptom screening, hand wash, sanitize, SEL check in, roll			
8:30-10:10	support/ office hours	Academic Instruction	Academic Instruction	Academic Instruction	Academic Instruction
Break 10:10-10:20	90 min PLC collaboration	Break Hand wash/ Sanitize	Break Hand wash/ Sanitize	Break Hand wash/ Sanitize	Break Hand wash/ Sanitize
10:20-12:20		Academic Instruction	Academic Instruction	Academic Instruction	Academic Instruction
12:20-12:50		Hand wash/ Sanitize Lunch pick up Dismissal			
12:50-2:00		Distance Learning	Distance Learning	Distance Learning	Distance Learning
2:00-3:00	Teacher Preparation				

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday – Friday.

Elementary Grades 4-6		Cohort A		Cohort B	
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:30	30 min SEL check in, roll Intervention/	Temperature, symptom screening, hand wash, sanitize, SEL check in, roll			
8:30-10:20	support/ office hours	Academic Instruction	Academic Instruction	Academic Instruction	Academic Instruction
Break 10:20-10:30	90 min PLC collaboration	Break Hand wash/ Sanitize	Break Hand wash/ Sanitize	Break Hand wash/ Sanitize	Break Hand wash/ Sanitize
10:20-12:20		Academic Instruction	Academic Instruction	Academic Instruction	Academic Instruction
12:30-1:00		Hand wash/ Sanitize Lunch pick up Dismissal			
1:00-2:00	1	Distance Learning	Distance Learning	Distance Learning	Distance Learning
2:00-3:00	Teacher Preparation				

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday - Friday.

Elementary Full-Time In-Person

- Students return to full-time in-person instruction four days a week for 2020-2021.
- Monday would remain Distance Learning for 2020-2021.
- Health and safety guidelines will still be maintained as appropriate (i.e., cleaning/disinfecting, frequent handwashing, etc.).
- Bell schedules would revert to standard bell schedules Tuesday Thursday.
- Onsite dining would resume, following social distancing protocol.

Secondary Distance Learning

Secondary Distance Learning will be similar to the elementary, but with a coordinated master schedule of times for each of the individual six-eight classes students take. Several other differences are:

- Career Technical Education (CTE) hands-on performance courses may schedule appointments with individual or small groups of students (during scheduled class period, during office hours, or on Mondays)
- Sports/Athletics-the district and school sites will follow current CIF guidelines and local health officer guidance.
- College and career advising/services/information/guidance/assistance will be available and provided.

Elementary G	Elementary Grades 6-8		ort A	Coh	ort B
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:59	30 min SEL	PERIOD 1	PERIOD 5	PERIOD 1	PERIOD 5
	check in, roll	SEL check in Roll	SEL check in Roll	SEL check in Roll	SEL check in Roll
9:07-10:06		PERIOD 2	PERIOD 6	PERIOD 2	PERIOD 6
Break 10:06-10:16		Break	Break	Break	Break
10:24-11:23		PERIOD 3	PERIOD 7	PERIOD 3	PERIOD 7
11:31-12:30		PERIOD 4	PERIOD 8	PERIOD 4	PERIOD 8
Lunch 12:30-1:00	Intervention / Support/	Lunch	Lunch	Lunch	Lunch
Distance Learning	Office hours	Academic Intervention Support/ Enrichment	Academic Intervention Support/ Enrichment	Academic Intervention Support/ Enrichment	Academic Intervention Support/ Enrichment
	90 min PLC collaboration				
2:00-3:00	Teacher Preparation				

Middle School Distance Learning Schedule

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday - Friday.

High School Distance Learning Schedule

High School 9-12		Cohort A		Cohort B	
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-9:18	30 min SEL check in, roll	PERIOD 1	PERIOD 4	PERIOD 1	PERIOD 4
9:26-10:44	_	PERIOD 2	PERIOD 5	PERIOD 2	PERIOD 5
Break 10:44-10:54		Break	Break	Break	Break
11:02-12:20	Intervention	PERIOD 3	PERIOD 6	PERIOD 3	PERIOD 6
Lunch 12:20-12:55	/ Support/ Office hours	Lunch	Lunch	Lunch	Lunch
Distance Learning	90 min PLC collaboration	Academic Intervention Support/ Enrichment	Academic Intervention Support/ Enrichment	Academic Intervention Support/ Enrichment	Academic Intervention Support/ Enrichment
2:00-3:00	Teacher Preparation				

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday – Friday.

Secondary Blended

- Will consist of two cohorts, Cohort A and Cohort B.
- Cohort A shall be in class Tuesday and Wednesday; Cohort B shall be in class Thursday and Friday.
- Two cohorts allow for consistency districtwide; this will help families stay together in the same cohort and will aid in continuity of learning & instruction.
- All meals will be served in one bag at lunch dismissal. Bags will include daily lunch and snacks and breakfast for at home the next morning. All meals will be eaten off campus.

Middle School Blended Learning Schedule

Middle School 6-8		Cohort A		Cohort B	
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:59	30 min SEL check in, roll	PERIOD 1 Temperature, symptom screening, hand wash. sanitize, SEL check in, roll	PERIOD 5 Temperature, symptom screening, hand wash. sanitize, SEL check in, roll	PERIOD 1 Temperature, symptom screening, hand wash. sanitize, SEL check in, roll	PERIOD 5 Temperature, symptom screening, hand wash. sanitize, SEL check in, roll
9:07-10:06	Intervention / Support/ Office hours	PERIOD 2 Disinfect, hand wash. sanitize	PERIOD 6 Disinfect, hand wash. sanitize	PERIOD 2 Disinfect, hand wash. sanitize	PERIOD 6 Disinfect, hand wash. sanitize
Break 10:06-10:16		Break Disinfect, hand wash. sanitize	Break Disinfect, hand wash. sanitize	Break Disinfect, hand wash. sanitize	Break Disinfect, hand wash. sanitize
10:24-11:23	90 min PLC collaboration	PERIOD 3 Disinfect, hand wash. sanitize	PERIOD 7 Disinfect, hand wash. sanitize	PERIOD 3 Disinfect, hand wash. sanitize	<u>PERIOD 7</u> Disinfect, hand wash. sanitize
11:31-12:30		Period 4 Disinfect, hand wash. sanitize	Period 8 Disinfect, hand wash. sanitize	Period 4 Disinfect, hand wash. sanitize	Period 8 Disinfect, hand wash. sanitize
Lunch 12:30-1:00		Disinfect, hand wash. sanitize	Disinfect, hand wash. sanitize	Disinfect, hand wash. sanitize	Disinfect, hand wash. sanitize
1:00-2:00		Distance Learning	Distance Learning	Distance Learning	Distance Learning
2:00-3:00		T	eacher Preparati	on	

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday - Friday.

High School 9	High School 9-12		ort A	Cohort B	
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-9:18	30 min SEL check in, roll	PERIOD 1 Temperature, symptom screening, hand wash. sanitize, SEL check in, roll	PERIOD 4 Temperature, symptom screening, hand wash. sanitize, SEL check in, roll	PERIOD 1 Temperature, symptom screening, hand wash. sanitize, SEL check in, roll	PERIOD 4 Temperature, symptom screening, hand wash. sanitize, SEL check in, roll
9:26-10:44	Intervention / Support/ Office hours	PERIOD 2 Disinfect, hand wash. sanitize	PERIOD 5 Disinfect, hand wash. sanitize	PERIOD 2 Disinfect, hand wash. sanitize	PERIOD 5 Disinfect, hand wash. sanitize
Break 10:44-10:54		Break Disinfect, hand wash. sanitize	Break Disinfect, hand wash. sanitize	Break Disinfect, hand wash. sanitize	Break Disinfect, hand wash. sanitize
11:02-12:20	90 min PLC collaboration	PERIOD 3 Disinfect, hand wash. sanitize	PERIOD 6 Disinfect, hand wash. sanitize	PERIOD 3 Disinfect, hand wash. sanitize	<u>PERIOD 6</u> Disinfect, hand wash. sanitize
Lunch 12:20-12:55		Disinfect, hand wash. sanitize	Disinfect, hand wash. sanitize	Disinfect, hand wash. sanitize	Disinfect, hand wash. sanitize
1:00-2:00		Distance Learning	Distance Learning	Distance Learning	Distance Learning
2:00-3:00	Teacher Preparation				

High School Blended Learning Schedule

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday - Friday.

Preparing for When Someone Gets Sick

School Site Designated COVID-19 Point of Contact

- The administrator and a designated staff person will be responsible for responding to COVID-19 concerns. All families and school staff should know who this person is and how to contact them.
- At least one point of contact at each school site has been trained by Yuba County Public Health Department on Contact Tracing.
- MJUSD <u>Point of Contact List</u>

Schools will implement several strategies to prepare for when someone gets sick.

- Train administrative staff on <u>Positive COVID-19 Progression protocols.</u>
- All Staff who report positive test results whether or not they are on campuses will be reported to the <u>MJUSD COVID-19 Dashboard</u>. Only students who report positive test results and were physically on an MJUSD campus during their infectious period will be reported on the <u>MJUSD COVID-19 Dashboard</u>. The <u>MJUSD COVID-19 Dashboard</u> can be found at <u>www.mjusd.com</u>.

- Advise families of sick students and staff of the home isolation criteria.
 - Sick students and staff members should not return until they have met CDC's <u>criteria to discontinue home isolation</u>.
- You can return to school/work and be around others after:
 - 24 hours with no fever <u>and</u>
 - <u>Symptoms</u> improved <u>and</u>
 - \circ $\,$ 10 days have passed since symptoms first appeared, or negative test results.
 - Isolate those who are sick
 - Make sure families and staff know that children and staff should not come to school and they should notify school officials (e.g., the designated COVID-19 point of contact) if they become sick with COVID-19 symptoms, test positive for COVID-19, or have been exposed, (less than 6 feet for 15 cumulative minutes over a 24 hour period) to someone with a confirmed or suspected case of COVID-19.
 - Immediately separate staff and <u>children</u> with COVID-19 symptoms (such as fever, cough, or shortness of breath) at school. Individuals who are sick should go home or to a healthcare facility depending on how severe their symptoms are, and follow <u>CDC guidance for caring for oneself and others</u> who are sick.
 - Every school site will have an isolation room or area to separate anyone who has COVID-19 symptoms.
 - The isolation room will be in a well ventilated room or can be located outside (weather permitted), and have the following materials readily available:
 - N95 masks
 - Trash can
 - Tissue
 - Hand sanitizer or sink with soap
 - Separate area at least 6ft from others
 - Air Filter/Purifier
 - The isolation room will be sanitized between uses and at the end of each day.
 - If you are calling an ambulance or bringing someone to the hospital, try to call first to alert them that the person may have COVID-19.
- Clean and Disinfect
 - Close off areas used by a sick person and do not use these areas until after <u>cleaning and disinfecting.</u>
 - Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible. Ensure <u>safe and correct use</u> and storage of <u>cleaning and disinfection products</u>, including storing products securely away from children.

- To help combat the spread of Covid-19 and keep track of infection rates, positive cases and direct contacts of staff and students will be traced and reported to the district's designated local health department contact.
 - <u>CDPH School Case Reporting Requirements</u>
- What measures should be taken when a student, teacher or staff member has symptoms, is a contact of someone infected, or is diagnosed with COVID-19?

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Actions to take if there is a	confirmed or suspect	ed case of COVID-19 in a school
rictions to take if there is a	communed of subpeet	

	Student or Staff with:	Action	Communication
1.	COVID-19 symptoms	 Send home if at school Recommend testing (if positive, see #3, if negative, see #4.) School/classroom remain open 	No action needed
2.	Direct contact (†) with a confirmed COVID-19 case.	 Send home if at school <u>Exclude from site for 10 days from last</u> <u>exposure.</u> Recommend testing 5-7 days from last exposure (this will not shorten the 10-day exclusion if negative.) School/classroom remain open 	Consider school community notification of known exposure. No action needed if exposure did not happen on site.
3.	Confirmed COVID-19 case infection	 Notify the LHD Exclude from school for 10 days from symptom onset date, or if asymptomatic, for 10 days from specimen collection date Identify school contacts (†), inform LHD of identified contacts and exclude contacts (possibly the entire stable group (††)) from school for 10 days after the last date the case was present at school. Recommend testing 	School community notification of a known case and potential persons at school while infectious
4.	Tests negative after symptoms	 May return to school 24 hours fever free and after symptoms resolve School/classroom remain open 	Consider school community notification if prior awareness of testing

(†) A Direct Contact is defined as a person who is within 6 feet from a case for more than 15 minutes cumulative within a 24-hour period, regardless of face coverings. In some school situations, it may be difficult to determine whether individuals have met this criterion and an entire stable group, classroom, or other group may need to be considered exposed, particularly if people have spent time together indoors.

(^{††}) See Stable Group Guidance for definition of a stable group. In some situations, (e.g., when seating charts are used, face covering is well adhered to, and teachers or staff have observed students adequately throughout the day), contact tracing and investigation may be able to determine more precisely whether each stable group member has been exposed. In this situation, those who were not close contacts could continue with in-person instruction. **COVID Testing**

- For rapid testing, please see the <u>BinaxNOW Flowchart.</u>
- <u>Yuba and Sutter County List of the local testing sites for COVID-19</u>
- <u>Symptomatic Testing</u>: This testing is used for individuals with symptoms of COVID19, either at home or at school.
- <u>Response Testing</u>: This testing is used to identify positive individuals once a case has been identified in a given stable group. Response-based testing can be provided for symptomatic individuals or for asymptomatic individuals with known or suspected exposure to an individual infected with SARS-CoV-2.
- <u>Asymptomatic Testing</u>: This testing can be used for surveillance or screening to identify asymptomatic or pre-symptomatic cases and understand whether schools have higher or lower rates of COVID-19 compared to the community.

Considerations for Partial or Total Closures

- CDPH defines a school outbreak as 3 or more confirmed or probable cases of staff or students occurring within a 14-day period who are epidemiologically linked in the school, are from different households and are not contacts of each other in any other investigation cases (<u>pg. 35 in CDPH Guidance</u>)
 - In the case of an outbreak, outbreak testing (asymptomatic testing) will be required for everyone weekly until that site is no longer considered to be in an outbreak.
- Schools should revert to distance learning when:
 - An outbreak has occurred in 25% or more of stable groups in the school.
 - At least 3 outbreaks have occurred in the school and more than 5% of the school population is infected.
 - LHO determines school closure is warranted for reasons such as case rates, positivity rates, ICU bed availability, hospitalizations, or any other epidemiological data.
- Closure decisions should be made in consultation with the Bi-County Health Officer but the final decision to close a school or district will be the decision of the district.
- After 14 days of closure, districts may return to in-person instruction with the approval of the Bi-County Health Officer and following cleaning and disinfection.

Attachment #1 - Local Test Sites Yubo-Sutter Covid-19 Testing

*We recognize that by posting these	 <u>The OptumServe</u>
locations many may feel compelled to	no-cost testing site for COVID-19 testing is now
show up for testing even without a	open Online registration can be done at:
recommendation from a doctor.	https://LHI.care/covidtesting Phone registration (only for those
Please do not do this as it is not safe	without Internet access): (888) 634-1123 Testing will be by appointment only. There are two OptumServe testing sites: -Sutter County Veterans Hall, 1425 Veterans
for staff. Contact Peach Tree Health	Memorial Circle, Yuba City. -Wheatland Community Center, 101 C Street,
or Ampla Health after discussion with	Wheatland. Peach Tree, if you're in Yuba County - Ampla,
your doctor.	if you're in Sutter County
Ampla Health Lindhurst Medical & Xpress	Ampla Health Richland Medical
Care	Ampla Health Yuba City Medical Xpress Care at 100
4941 Olivehurst Ave, Olivehurst, CA	Sutter Street in Yuba City
(530) 743-4611	334 Samuel Street, Yuba City, CA
Medical Hours: Mon-Fri 8am-6pm	(530) 674-9200
Xpress Care Hours: Mon-Sat 9 am-7 pm	Mon & Thurs 8am-7pm
Sun & Holidays 9am-4pm	Tues, Wed & Fri 8am-5pm
Closed for Lunch 12pm-12:30pm	Closed for Lunch 1pm-2pm
<u>Harmony Health</u>	Peach Tree Health-Fastest for Educators and
1908 N Beale Rd, Suite E	Students
Mon-Fri 8 a.m7 p.m.	Peach Tree Clinic-Linda
Call (530) 743-6888 to alert nurses before	5730 Packard Ave, Suite 500, Marysville
your arrival.	Phone: 530-749-3242
*This testing location is for Harmony Health	Testing Hours: 9:30 am-3:00pm by appointment
patients only.	only.
Peach Tree Health Marysville Immediate Care at the corner of 5th and H streets, Marysville *Please call 749-3242 ahead of time so nurses can expect you. Screening and testing Mon-Fri 8:00 am–5pm Sat & Sun 8:00 am-3:00 pm	Yuba County Public Health Department For questions about what to do if you test positive for COVID-19 530-749-5638